



Pillaton Village Hall CIO Booking Secretary

The Village Hall was built as the village school and saved for the village to use as a community centre when the school closed in the 1950s.

The hall is managed by a Registered Charitable Incorporated Organisation (CIO) set up in 2017, which means the Trustees can feel safe knowing they bear no personal financial liability.

The CIO is seeking a new trustee who will also assume the position of Booking Secretary. This appointment will be ex officio meaning that the holder maintains the role on a permanent basis and does not have to seek reappointment as a trustee every 3 years.

Recently an online booking system has been implemented which simplifies the booking process and significantly reduces the effort involved. The system can be viewed at <https://hallbookingonline.com/pillaton/>.

The position entails the following responsibilities:

1. Management of all bookings for the Village Hall. This includes ensuring vetting of hirers and their compliance with CIO terms and conditions.
2. Checking status of hall after booking and advising treasurer on refund of deposit if damage incurred.

If you join our team, you'll be one of 12 trustees who try to keep the hall well maintained and financially viable. This is not an onerous or complex role but is crucial in allowing the village hall to be used by as many people as possible.

Interested? For more information contact:

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hmallbookingonline.com/pillaton/

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Welcome to Pillaton Village Hall: Online Booking

About our Hall How to Book Calendar Documentation

About Pillaton Village Hall

Pillaton Village Hall is located opposite St Odulph's Church in Pillaton, postcode PL12 6QS.